



POSITION DESCRIPTION

Position: Vice President, Structured Finance & Facilities

Location: Flexible but Denver/Boulder, CO or Chicago, IL preferred

BACKGROUND

Do you want to leverage your business skills and experience to make a difference in K-12 education? The [Charter School Growth Fund](#) (CSGF) is a leading nonprofit venture philanthropy fund dedicated to identifying the nation's best public charter schools, funding their expansion, and helping to increase their impact. Our portfolio includes over 60 charter school networks that operate almost 800 schools serving more than 320,000 students. We embarked on a third national fund in 2015, through which we seek to double the number of students served by investing to help launch 600 new, great public charter schools by 2020. Ultimately, we think the groups we support can grow to serve 1 million students within a decade.

In 2010, CSGF launched its initial \$20 million Facility Fund to help portfolio members acquire, construct, and renovate buildings for new schools. Over the past seven years, CSGF has utilized this capital to support the development of facilities for 50 schools that will eventually serve 25,000 students each year. Given the success of this fund, CSGF recently closed a new \$50 million Facility Fund to expand our social impact investing, with the goal of recycling this capital and investing \$125 million over the next 10 years.

OPPORTUNITY

CSGF's structured finance team seeks to ensure that facilities and financing are not a barrier to the growth and success of high quality charter school networks across the country. CSGF is seeking a Vice President of Structured Finance & Facilities to partner with charter operators and CSGF's investment team to solve facilities and financing challenges, including the sourcing, structuring, and execution of facilities and working capital investments. This role will lead the development and execution of the Facility Fund's long-term strategic plan, evaluate and raise additional rounds of capital, and manage the relationships with current and potential investors. We are seeking a candidate with expert financial, analytical, and leadership skills, and with the ability to manage complex projects, think strategically, and build relationships with diverse groups of stakeholders. The ideal candidate is entrepreneurial, passionate about K-12 education, and interested in leveraging public and private capital to create long-term social impact.

KEY RESPONSIBILITIES

The responsibilities of this role resemble those of a strategy consultant—provide strategic support, serve as a trusted thought partner, solve mission-critical problems—and those of an impact investor—source and structure deals, conduct due diligence, invest capital, and monitor investments. Key responsibilities include:

- Lead CSGF's structured finance practice to meet annual and cumulative fund targets, including sourcing, structuring, and successfully investing over \$15 million in 8+ transactions annually
- Serve as a key strategic thought partner for charter executives and CSGF's investment team to overcome facilities and financing challenges
- Partner with CSGF's executive team to continually improve our support of charter school operators and lead the evolution of our Facility Fund strategy, including raising additional rounds of capital
- Facilitate high quality training, technical assistance, connections, deal support and the sharing of best practices that allow charter operators to execute successful facilities and financing strategies
- Partner with key stakeholders to promote structural solutions to facilities challenges, including improving the access and affordability of commercial capital and enhancing public policy
- Hire, develop and manage 1-2 team members

REQUIRED QUALIFICATIONS

- Deep commitment to CSGF's mission
- Eight plus years of work experience, preferably including commercial lending, impact investing, strategy consulting, charter school management, facilities development or similar experience
- Strong strategic thinking, analytical, and creative problem-solving skills
- Ability to build relationships across diverse groups of stakeholders including charter school operators, lenders, policy makers
- Strong leadership and management skills, including the ability to hire and develop top talent
- Strong project management experience that drives efficiency and excellence in all aspects of work
- Ability to work seamlessly between high-level strategy and detail oriented work
- Bachelor's degree required. Advanced degree preferred

WORKING AT CSGF

We are focused on hiring and developing great people, giving them plenty of freedom and autonomy, and maintaining high expectations to help team members grow personally and professionally. In return, our team delivers high-quality work that increases our ability to find, fund, and deepen the impact of the highest performing public charter schools in the country. Our core values are:

- **Results.** We work relentlessly to create efficient, measurable, and sustainable results. We strive for excellence and pursue our mission tenaciously. *Ideally, you thrive working in a self-directed manner in a fluid environment where flexibility and tenacity are required.*
- **Entrepreneurship.** We embrace calculated risks and new approaches. We have an entrepreneurial spirit that welcomes innovation, diversity of ideas, and risk. *We rely on you to question conventional wisdom and think independently.*
- **Integrity.** We are truthful, fair, and trustworthy in all aspects of our work. We hold ourselves and our partners to the highest ethical standards. *We trust you will too.*
- **Respect.** We appreciate the challenges faced by education entrepreneurs and recognize the limits of our own knowledge. We understand that our ultimate success is dependent upon the achievements of our partners. *Your humility will be key to building trusted and authentic relationships.*
- **Teamwork.** We value each of our team members as individuals but believe that we achieve the greatest results by working together. We willingly sacrifice individual interests and recognition for greater collective impact. *We hope having fun at work is important to you and you enjoy being a team player.*

COMPENSATION

Compensation is commensurate with experience and education. CSGF offers a very competitive compensation package and this position is eligible for a performance bonus.

START DATE

CSGF is seeking candidates who can start as early as possible (potential for flexibility).

APPLICATION INSTRUCTIONS

If interested, please send a resume and cover letter via email to: careers@charterschoolgrowthfund.org.
Work authorization required (candidate must have permanent authorization to work in the US).

The Charter School Growth Fund is an equal opportunity employer and has a strong commitment to diversity. Candidates of all backgrounds are encouraged to apply.